

Home Energy Conservation Program Heat Pump Contractor Completion Form

Client Name: _____ Client/Job Application ID: _____
Client Address: _____ Auditor: _____
County: _____ Date: _____

INDOOR

Manufacturer of Heat Pump: _____
Model of Heat Pump: _____
Serial # of Heat Pump: _____

Furnace Type: Upflow Downflow Horizontal Left Horizontal Right

Aux. Drain Pan: Yes No Contractor Replaced Contractor Added

Kinks in Piping: Yes No Contractor Repaired

Insulated Vapor Pipe: Yes No Contractor Added Insulation

Condensate Line Trapped: Yes No Contractor Repaired

Describe Line Configuration and Termination _____

CFM= _____ Formula: _____ volts x _____ amps = _____ watts x 3.413 = _____ BTUH
Supply _____°F minus Return _____°F = Delta T _____°F x 1.08 = _____ I BTUH

THERMOSTAT

Level and Secure: Yes No Contractor Repaired

Anticipator 2nd Stage: Measured _____ Set At _____ Reset _____

DUCTWORK

Leaky: Yes No Contractor Repaired

Disconnected: Yes No Contractor Repaired

In Unconditioned Space: Yes No Contractor Insulated

Air Filter Condition: Dirty Clean Missing Contractor Cleaned Contractor Replaced

Air Filter Size: _____

Blower Wheel: Dirty Clean Contractor Cleaned

Blower Motor: Direct Drive Belt Drive Contractor Changed Speed

Oil Cups Facing Up: Yes No Contractor Repaired

Fan Centered in Housing: Yes No Contractor Repaired

Coil: Dirty Clean Contractor Cleaned

OUTDOOR

Manufacturer of Heat Pump: _____

Model of Heat Pump: _____

Serial # of Heat Pump: _____

Elevated Above Snow Line: Yes No Contractor Repaired

Unit Level: Yes No Contractor Repaired

Insulated Vapor Pipe: Yes No Contractor Insulated

Refrigerant Leaks: Yes No Contractor Repaired

Refrigerant Charge Checked in What Mode: Heating Cooling

Refrigerant Charge Changed: Yes No

_____ PSIG Suction _____ PSIG Discharge _____ OAT _____ RAT