

SEND Home Energy Conservation Program Client Deferral Letter

Date

Full Name

Address

City, State, Zip

Client Application ID:

Dear Mr./Ms. Last Name,

Your home has been deferred for home energy conservation measures for the following reasons:

- Excessive mold or moisture
- Excessive carbon monoxide levels exceeding the scope of home energy conservation
- Sewage or sanitary issues at the home present a danger to employees and contractors
- Performing work would endanger the condition of residents
- Building structure, electrical system, plumbing system, or mechanical systems prohibit effective, durable home energy conservation from being completed
- Drug abuse or other criminal activity taking place at client's residence
- Extent and condition of lead-based paint in the home would potentially further health and safety issues
- Client is either threatening, abusive, or uncooperative to crew, contractors, auditors, or program management who must work on or visit the home.
- The following other reason for ineligibility: _____

APPEAL RIGHTS: Please be advised that if you do not agree with the reason you were deferred, you may appeal within ten (10) working days. Appeal by contacting the program administrator who will respond to you in writing:

Mike Hannigan, Jr.
IBA Home Energy Conservation Program
101 W. Ohio Street, Suite 1111
Indianapolis, IN 46204

If your appeal is not resolved to your satisfaction by the IBA program administrator, you may then appeal to the State of Indiana by writing to:

Paul Krievins
Indiana Home Energy Conservation Program Administrator
Indiana Housing and Community Development Authority
30 S. Meridian Street, Suite 1000
Indianapolis, IN 46204

If you have questions about an appeal to the State, you may contact the State office by calling Mr. Krievins at (317) 232-7777.

IF I APPEAL MY HOME ENERGY CONSERVATION PROGRAM DETERMINATION, I UNDERSTAND THAT I MAY BE REQUIRED TO PROVIDE ADDITIONAL INFORMATION FOR MY APPEAL.